

**Tender Notification No. Cold Storage (2021) - I**

**Dated 10.02.2021**

**HIRING OF COLD STORAGE FOR  
STORAGE OF FOREST PRODUCE  
BY CGMFPFED**

CGMFP Fed. Raipur  
NIT Date 10/02/2021

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**CHHATTISGARH STATE MINOR FOREST PRODUCE  
(Trading & Development) Co-operative Federation, Ltd.**  
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**NOTICE INVITING A SHORT TERM TENDER FOR**  
**HIRING OF COLD STORAGEES FOR STORAGE OF FOREST PRODUCE**  
**BY CGMFPFED**

- For and on behalf of Chhattisgarh State Minor forest produce (Trading & development ) Co-operative federation (CGMFPFED) Raipur, the Managing Director invites online tender on e-Procurement Portal <https://cgmfpfed.abcprocure.com> for hiring of Cold Storage for safe storage of forest produce (Processed/Unprocessed) forest produces at the following locations in the state of Chhattisgarh.

S.No.	Name of District / Place	Tentative Capacity (MT)
1	2	3
1	Jagdalpur	5000
2	Kondagaon	5000
3	Kanker	4000
4	Raipur	5000
5	Rajnandgaon	3000
6	Ambikapur / Surajpur	5000
7	Bilaspur	3000
8	Korba	3000
9	Raigarh / Kharsiya	2000
10	Pathalgaon, Jashpur	3000

- The above tender is for ten districts of Chhattisgarh i.e. Jagdalpur, Kondagaon, Kanker, Raipur, Rajnandgaon, Ambikapur or Surajpur, Bilaspur, Korba, Pathalgaon (Jashpur), Raigarh or kharsiya. One tenderer who qualified in the technical & financial bid will be selected in between Ambikapur or Surajpur and Raigarh or Kharsiya, decision of Managing Director of CGMFPFED regarding this will be last.
- E-Tenders with option for reverse bidding are invited under two part bidding system from Cold storage owners who can provide cold storage facilities for storage of minor forest produce preferably within 20 kms of nearby railhead, Railway goods shed for a period of one year extendable by another one year at the same rate, terms & conditions at the sole discretion of CGMFPFED.
- Tender notice along with **Annexure-I, II, III, IV, V, VI & VII** giving detailed scope of work, terms & conditions for hiring of storage capacity, Quality control etc. can be seen and downloaded from Federation's website [www.cgmfpfed.org](http://www.cgmfpfed.org) and e-Procurement portal <https://cgmfpfed.abcprocure.com> only.
- Tenders are to be submitted online in the prescribed formats given in the Tender Forms.

6. The Tenderer shall submit online Technical Bid and Financial Bid in the prescribed form online.
7. The tenderer should upload certified photocopies of all the documents required in this tender notice. The submission of online tenders will be started from **11:00 hrs of 23.02.2021 to 15:00 hrs of 27.02.2021** and technical bid will be opened online from **15.10 hrs of 27.02.2021**.
8. Cold Storages of the selected tenderer who have submitted the required documents will be surveyed by the technical evaluation team constituted by Chief Conservator of Forests(CCF) of above mentioned areas. This team will be monitored by at least Divisional Forest Officer (DFO) rank officer who will survey the cold storages of the tenderer. After survey & evaluation, list of the selected tenderer will be prepared who qualifies in the technical bid can be seen on CGMFPFED's website **www.cgmfpfed.org** and e-Procurement portal **https://cgmfpfed.abcprocure.com** from **17.00 hrs onwards on 01.03.2021**. Financial bid of only those tenderers, who qualify in the technical bid evaluation, will be opened at **15.00 hrs of 02.03.2021**.
9. In case of hiring of Cold Storage of any place(s) are not confirmed in first tender then only CGMFPFED will conduct second tender which will start from **16.03.2021 to 20.03.2021** and technical bid of this tender will be opened on **20.03.2021 from 3.10 pm** and same as above mentioned in point 8 i.e. after survey & evaluation, list of the selected tenderer will be prepared who qualifies in the technical bid can be seen on CGMFPFED's website at **15.00 hrs of 23/03/2021**. After survey & evaluation, list of the selected tenderer will be prepared who qualifies in the technical bid can be seen on CGMFPFED's website **www.cgmfpfed.org** and e-Procurement portal **https://cgmfpfed.abcprocure.com** from **17.00 hrs onwards on 23.03.2021**. Financial bid of only those tenderers, who qualify in the technical bid evaluation, will be opened at **15.00 hrs of 24.03.2021**.
10. The bidder shall upload photographs of cold storage from out side and inside showing the premises and up keep. 3-4 photographs of each cold storage per site can be uploaded.
11. The rate should be quoted in the Financial bid in Rs. only as storage charge per quintal (**100 kg**) OF FOREST PRODUCE . The rates shall be inclusive of all costs involved for watch & ward, ancillary facilities such as office room, toilets, water tank, labour rest shed, electric room, pump room, lorry weighbridge, and computer systems and labourers for fumigation and pest/quality control operations. Unloading, stacking and loading of forest produce from/to truck/trailer/tractors shall be done by the owner of cold storage owner. This should be inclusive of minor/major maintenance of roads and buildings, water and electrical installations and other charges as per the terms of agreement to be entered. The rates are inclusive of statutory, duties and taxes. However **GST** shall be reimbursed extra on actual.
12. The Tender should be signed by the cold storage owner/ Lease holder (in case the facility is not owned by the party) or the authorized signatory with appropriate power of attorney under the signature of the Firm / Proprietor / Owner. Copy of duly certified authorization of signatory shall be attached with the tender.
13. The tenderer should have minimum average turnover of Rs. 3.00 Crores in the last three financial years. As a proof of turnover, tenderer must upload scanned copies of Balance Sheets audited by Chartered Accountant for the last three financial years i.e. 2017-18, 2018-19 & 2019-20 with the financial bid.
14. **Earnest Money Deposit (EMD)**: The tenderer will have to make the online payment of EMD @ Rs. 5.00 (Rs.Five only) per MT of as Earnest Money Deposit through payment gateway service provider in any of the following ways -

- (i) **Credit Card / Debit Card (VISA / Master / Maestro Cards)** - The tenderer after selecting the option of the Credit Card / Debit Card (VISA / Master / Maestro Cards) make the online payment, as per the instructions of payment mentioned in the payment gateway
- (ii) **Net Banking** - Tenderer can make the payment only from the bank account in having net banking facility. The list of banks for net banking will appear in the payment gateway and tenderer should select his bank from that list and make the payment as per the instructions given in the payment gateway.
- (iii) **RTGS / NEFT** - The tenderer can make the payment via RTGS /NEFT as per the instructions

The E.M.D. of unsuccessful tenderer will be returned on line only in the Bank Account mentioned in the column no.8 of Form No. 1 **Annexure – III** only. No interest on E.M.D. will be paid in any circumstances.

E.M.D details to be paid is as follows:

S.No.	Name of District / Place	Tentative Capacity (MT)	E.M.D @ Rs. 5/-
1	2	3	
1	Jagdapur	5000	25000
2	Kondagaon	5000	25000
3	Kanker	4000	20000
4	Raipur	5000	25000
5	Rajnandgaon	3000	15000
6	Ambikapur / Surajpur	5000	25000
7	Bilaspur	3000	15000
8	Korba	3000	15000
9	Raigarh / Kharsiya	2000	10000
10	Pathalgaon, Jashpur	3000	15000

12. Rate should be clearly mentioned in the financial bid in figures only.
13. The Tender rate and offer shall remain open for acceptance for a minimum period of 90 days from the date of opening tender which shall be extendable for another 90 days at the discretion of CGMFPFED and on mutual consent thereafter.
14. The tenderer shall give full and correct address, contact person & telephone no', including fax/e-mail address for easy correspondence and notify any change then and there to the office concerned.
15. CGMFPFED is not bound to accept the lowest or any tender and shall reserve the right of accepting the whole or any part of the tender.
16. Conditional tenders will not be considered for acceptance.
17. CGMFPFED will not be held responsible for any rejection based on inadequate information.
18. CGMFPFED reserves the right to accept or reject any of the tender received without assigning any reason.
19. Tenders which do not fulfill any of the conditions or in complete in any respect shall be summarily rejected.

20. CGMFPPED would be at liberty to reject any or all the proposals at any point of time, if the ownership of the cold storage and encumbrance etc. are found to be doubtful or improper.
21. Reverse e-bidding as may be decided shall be conducted by CGMFPPED.
22. The bids submitted online should be signed electronically with a Digital Certificate to establish the identity of the tenderer tendering online.
23. For the interpretation of the tender conditions, the decision of the Managing Director of Chhattisgarh State Minor forest produce Cooperative Federation, Ltd, Raipur will be final. In case of any clarification, the tenderer may contact the Managing Director, Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited Raipur.
24. The amendments in this tender notice are possible. The amendments will be available on Federation's website [www.cgmpfed.org](http://www.cgmpfed.org) and e-Procurement portal <https://cgmpfed.abcprocure.com> only. The tenderer should regularly view the above website and portal till the opening of financial bid so that he can take the appropriate action according to the amendments.
25. All rights reserved.

**Annexure – I****SCOPE OF WORK FOR HIRING COLD STORAGE:**

1. Minimum & maximum capacity offered should be 2000 Mt to 5000 MT respectively.
2. It should have proper ventilation, lighting, proper drainage, boundary wall and other infrastructure facilities required for safe storage of Forest produce.
3. Unloading, stacking and loading of forest produce from/to truck/trailer/tractors shall be done by the owner of cold store.
4. Preservation of goods from loss, rodent/termite, moisture etc. shall be the Cold storage owner's responsibility.
5. Watch and ward of premises shall be owner's responsibility.
6. Maintenance of premises including roads will be of Cold storage owner's responsibility.
7. Preparation of necessary document for receipt, issue, stock and produce wise inventory management shall be by the Cold storage owner.
8. Preparation of invoice and E Way bill for produce outgoing from Cold storage shall be done by Cold storage owner.
9. Periodical fumigation shall be done by the cold storage owner.
10. Insurance for the value of forest produce stocked in cold store shall be by the cold storage owner.

## Annexure –II

### TERMS AND CONDITIONS

1. Bulk storage of raw and processed forest produce:
  - Preserving the raw/processed forest produce at 4 to 12°C.
  - Unloading, Stacking and Loading of the forest produce.
  - Preparing vehicle loading sheet, invoice preparation, E-way bill etc.
2. The tender is applicable for the already constructed/available cold storages at the following location

S.No.	Name of District / Place	Tentative Capacity (MT)
1	2	3
1	Jagdalpur	5000
2	Kondagaon	5000
3	Kanker	4000
4	Raipur	5000
5	Rajnandgaon	3000
6	Ambikapur / Surajpur	5000
7	Bilaspur	3000
8	Korba	3000
9	Raigarh / Kharsiya	2000
10	Pathalgaon, Jashpur	3000

3. The minimum & maximum capacity to be taken on hire shall be 2,000 MT's to 5000 Mt respectively. The initial period of hiring shall be ONE YEAR extendable by another ONE YEAR at the same rates, terms and conditions at the sole discretion of Department. The cold storage can be vacated by Department at any time by giving (03) Three month notice during the extended period only. All cold storage units located within one premises shall be treated as an independent unit for the purpose of tender enquiry.
4. The location of the cold storage should preferably be within 20 KMs radius from the nearest Railhead.
5. The scope of this contract is to provide clean and properly fumigated hygienic cold storage space to CGMFPFED to store raw or processed forest produce duly packed in jute/plastic bags, cartons, drums, consumer packs of various sizes etc.
6. There should be proper approach road for movement of Trucks / Trailers up to the cold storage from the main high way.
7. There should be an electronic weigh bridge of suitable weighing capacity either within the premises in the cold storage or enroute from highway up to the cold storage.



8. Cold storage should have the Proper drainage, Boundary wall/fencing, Electricity, water, toilets, firefighting equipment, and QCequipment's facilities.
9. Each forest produce will be stacked separately. No stack should contain two or more than two commodity in a single stack.
10. The cold storage owner shall have to acquire comprehensive insurance of stocks against loss sustained on account of fire, flood & inundation, cyclone, riot and strikes, earthquake, malicious damages, theft, house breaking and burglary and misappropriation of stocks etc.
11. It would be ensured by the cold storage owner that there is no hindrance while carrying out day to day operations/ moving the stocks.
12. The owner shall be responsible for annual or casual repairs which is necessary for proper maintenance and storage of forest produce. The cold storage owner shall be responsible for day to day maintenance of the store and other allied facilities at his own cost. Any damage to the stock on any account shall be recoverable from the cold storage owner.
13. Bids shall be obtained under Two Bid System i.e. Technical and Financial Bid. The technical bid will contain ownership, location, storage capacity, distance from nearby CGMFPFED head offices in the forest circles / Railhead, Income tax clearance certificate etc. as mentioned in the Technical Bid. Financial Bid will contain the rate per quintal of **forest produce etc.** per month as storage charge including preservation, insurance, watch and ward, ancillary facilities such as office room, toilets, water tank & labor rest shed, Electric room, Pump room, Lorry Weighbridge, Computer systems and associated man power for all warehousing operations. This should be inclusive of property tax, minor/major maintenance of roads and buildings, water and electrical installations and other charges as per the terms of agreement to be entered. The rates are inclusive of all statutory taxes, duties, cess etc. excluding GST.
14. The site of cold storage offered by bidders will be inspected by the authorized representative of concerned circle for suitability.
15. Technical bids will be finalized if cold storage offered is found acceptable as per field inspection.
16. Financial bid shall be opened at CGMFPFED HQ office at Raipur.
17. The rate of hiring cold storage shall be uniform for all locations/premises and shall be applicable for all bidders.
18. Work will be awarded on lowest acceptable rates uniformly applicable for all bidders and shall remain firm for the duration of hiring the cold storage.
19. The Department shall pay the cold storage on actual storage of forest produce in the cold storage hired. Stocks received in the cold storage shall be charged on actual

basis as per the agreed rate. For calculation purpose, daily rate will be decided by monthly rent divided by 30.

20. The cold storage owner shall hold all valid licenses issued by the Competent Authority, clear title of property, valid PAN, GST & TIN Number etc. and up to date tax clearance certificate from the concerned authority.
21. The tenderer is advised to carefully go through the copy of the various clauses in the agreement (Annexure -V) which will have to be signed by him.
22. The cold storage Owner should have sufficient fumigation covers, protection form dust, rodents & snakes and other QC Equipment spray pumps etc. as indicated in the **Schedule-I** of the terms & conditions attached.
23. The owner shall be responsible for the Storage losses which are not acceptable to the Department beyond the prescribed norms. Gain in weight in comparison to the initial weight of stock due to increase in moisture is expected in rainy season irrespective of period of storage and the derived value of unacceptable losses beyond norms in storage will be recovered by Department from the dues payable to cold storage Owners.
24. For any shortages in material reported an amount equivalent to the cost of produce as decided by the concerned officer shall be deducted from the cold storage bills.
25. If the owner of the cold storage violates the standing instructions as contained in the Agreement, the Department shall be at liberty to reimburse it for any damages, losses, charges, costs or expenses suffered or incurred by it. The total sum claimed shall be deducted from any sum due, or which at any time thereafter may become due to the cold storage owner.
26. The responsibility to comply with all statutory obligations, legal formalities, safety measures etc. under various Central/State Acts which are in force shall be that of the cold storage owner.

**27. Payment Terms:**

1. Payment will be done on submission of bills in duplicate subject to deduction of TDS within 15 days for monthly storage. Log sheets for stock statement produce wise, details of In/Out ward entries, E way bills /invoices be essentially attached with the bill.
2. Rate given by the bidder shall be inclusive of rent and applicable taxes, duties etc. GST shall be paid extra as applicable.
3. No advance payment shall be entertained by the CGMFP Federation.

**28. Security Deposit :**

The successful tenderer would have to deposit security equivalent to Rs. 10.00 per MT they offered in the form of Bank Guarantee/Fix Deposit/Demand Draft Payable to Managing Director CGMFPFED. E.M.D amount submitted by the tenderer will be adjusted towards security deposit.

**29. Penalty :**

The cold storage owner cannot refuse to provide facility for storage/delivery of forest produce as per requirement within the hired capacity. In the event of failure attributable to cold storage owner suitable penalty along with GST shall be levied as per the decision of concerned officer and the amount shall be deducted from the bill payable to cold storage owner.

In the extreme case, CGMFPFED may have the option to initiate legal proceeding in the court of law if the issue remains unresolved mutually.

**30. Dispute Resolution:**

1. All disputes shall be resolved with mutual discussion as far as possible.
2. In case of any issue remaining unresolved at local level the same may be referred to the Managing Director of CGMFPFED whose decision shall be binding to both parties.
3. In the event of exceptional circumstances either party going for arbitration the same shall be as per the applicable Arbitration Act prevailing in the state of Chhattisgarh.

The above terms and conditions from 1 to 30 are acceptable to me / us and these conditions will constitute the conditions of tenderer contract between me / us and Managing Director CG State MFP (T&D) Co-op Federation.

**Note:-** Since the document is being submitted as a part of digitally signed tender document in e-tendering process, so the physical signatures of the tenderer and Managing Director, Chhattisgarh State Minor Forest Produce (Trading & Development) Co-op. Federation Limited are not available on this document.

**MANAGING DIRECTOR**

CG State MFP (T& D) Co-op Federation Ltd. Raipur

**QUALITY CONTROL****SCHEDULE - I****SALIENT FEATURES OF QUALITY CONTROL ACTIVITIES WHICH SHALL BE PART & PARCEL OF TERMS & CONDITIONS OF CONTRACT.****1. PRE-STORAGE STEPS:**

A well-planned work is necessary in order to avoid haphazard handling of stocks and ensure proper accounting and preservation of custom. Therefore, before fresh custom is received in the cold storage, the cold storage owner should be fully prepared to receive it.

**2. CARE OF FOREST PRODUCE DURING STORAGE:****A. CLEANLINESS:**

The cold storage should be cleaned regularly at least twice in a week and kept in neat, tidy and hygienic condition. All webs on the wall roof, alleyway & packets should be removed regularly. No loose material or spillage should lie on naked floor.

**B. LEAKAGE:**

Doors, joints, chambers of the cold storage should be leak proof.

**C. DETERMINATION OF SURFACE:**

The surface area of a stack should be calculated for its five sides by applying the formula  $2h(L+B) + (LXB) + 10\%$  of **thereon** should be added as an allowance for inter stack space.

**D. FORTNIGHTLY INSPECTION:**

Cold storage and stocks should be thoroughly inspected at least once a fortnight. Inspection should consist of:-

- Checkup cold storage walls, roof and floor.
- Checkup peripheral, top and bottom layer of stocks.

The observations made during inspection should be recorded in the stack wise inspection register and stack cards. A detailed report about the action taken and required to be taken should be sent to Department.

**3. PROVIDING OF NECESSARY INFRASTRUCTURE FOR PROPER UPKEEP OF HEALTH OF FOREST PRODUCE STOCKS IN COLD STORAGE BY THE INVESTORS:**

Sl No	Name of the item/article	Specifications	Approximate Quantity Required
1.	Beam Scales for weighment	With weights, pans, chains and tripod stand duly approved	02 sets
2.	Moisture meter	Hot air oven	02 No
3.	Enamel Plates		02
4.	Thermometer		02
5.	Ladder		02

**Annexure - III**  
**Technical Bid**  
**(Form No. 1)**

**Subject: Application for offering cold storage to CGMFPPED for storage of Minor Forest Produce with Cold Storage facilities.**

**PART A**

I wish to offer following cold store along with Cold storage to CGMFPPED for scientific storage of food grains :-

<b>1. Tender Notification Number</b>		<b>Cold Storage (2021) - I</b>			
<b>2. Date of opening of Technical Bid</b>		<b>15.10 hrs on 27/03/2021</b>			
Sl. No	Details	To be filled by the tenderer			
1.	Name of the cold storage with full address along with telephone, fax No. and e-mail id.	.....			
2.	Status of Tenderer (Select)	<b>Drop Down Menu</b> (INDIVIDUAL, PROPRIETOR FIRM, PARTNERSHIP FIRM, COMPANY, HUF, OTHER)			
3.	Details of Municipal survey number/title of property	.....			
4.	Total capacity in MT	.....			
5.	Total floor space in sq.ft	.....			
6.	Detail of Godowns in MT units.				
	<b><u>S.No</u></b>	<b><u>Location</u></b>	<b><u>Unit No.</u></b>	<b><u>LxBxH ( in ft.)</u></b>	<b><u>Storage capacity(in MT)</u></b>

7.	<p>Financial capacity i.e. turnover of the tenderer for the last three financial years, i.e. 2017-18, 2018-19, 2019-20 as per Audited Balance Sheet. (Condition 13) of the tender notice) <b>(Scanned Copy of audited balance sheet to be Uploaded)</b> along with a copy of Acknowledgement of Income Tax Return for last three financial years i.e. 2017-18, 2018-19&amp; 2019-20.</p> <table border="1" data-bbox="475 472 1326 674"> <thead> <tr> <th data-bbox="475 472 828 517">Financial Year</th> <th data-bbox="828 472 1326 517">Turnover in Rs.</th> </tr> </thead> <tbody> <tr> <td data-bbox="475 517 828 562">2017-18</td> <td data-bbox="828 517 1326 562"></td> </tr> <tr> <td data-bbox="475 562 828 607">2018-19</td> <td data-bbox="828 562 1326 607"></td> </tr> <tr> <td data-bbox="475 607 828 651">2019-20</td> <td data-bbox="828 607 1326 651"></td> </tr> <tr> <td data-bbox="475 651 828 674">Average of three</td> <td data-bbox="828 651 1326 674"></td> </tr> </tbody> </table>		Financial Year	Turnover in Rs.	2017-18		2018-19		2019-20		Average of three																					
Financial Year	Turnover in Rs.																															
2017-18																																
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2019-20																																
Average of three																																
8.	<b>Tenderer's Bank Details for Transaction by Federation</b>																															
a.	<b>Type of Account</b>	<b>Drop down Menu</b> (Saving Bank A/c / Current A/c / Cash Credit A/C / Over Draft A/c)																														
b.	<b>Account Number</b>																															
c.	<b>Name of Bank and Branch</b>																															
d.	<b>IFSC Code</b>																															
9.	<p><b>Details of facilities available</b></p> <p><b><u>(a) Electricity</u></b></p> <table border="1" data-bbox="260 1133 1522 1267"> <tr> <td data-bbox="260 1133 1123 1178">(i) Status of electric wiring outside the cold storage.</td> <td data-bbox="1123 1133 1522 1178"></td> </tr> <tr> <td data-bbox="260 1178 1123 1223">(ii) Status of electric wiring inside the godown.</td> <td data-bbox="1123 1178 1522 1223"></td> </tr> <tr> <td data-bbox="260 1223 1123 1267">(iii) No. of light points/plug points provided in cold storage.</td> <td data-bbox="1123 1223 1522 1267"></td> </tr> </table> <p><b><u>(b) Weighbridge:</u></b></p> <table border="1" data-bbox="260 1312 1522 1458"> <tr> <td colspan="2" data-bbox="260 1312 1522 1357">(i) No. of weighbridges.</td> </tr> <tr> <td data-bbox="260 1357 1123 1402" style="text-align: right;"><b>Mechanical</b></td> <td data-bbox="1123 1357 1522 1402"></td> </tr> <tr> <td data-bbox="260 1402 1123 1447" style="text-align: right;"><b>Electrical</b></td> <td data-bbox="1123 1402 1522 1447"></td> </tr> </table> <table border="1" data-bbox="260 1458 1522 1592"> <tr> <td colspan="2" data-bbox="260 1458 1522 1503">(ii) Capacity of each weighbridge (in MT)</td> </tr> <tr> <td data-bbox="260 1503 1123 1547" style="text-align: right;"><b>Mechanical</b></td> <td data-bbox="1123 1503 1522 1547"></td> </tr> <tr> <td data-bbox="260 1547 1123 1592" style="text-align: right;"><b>Electrical</b></td> <td data-bbox="1123 1547 1522 1592"></td> </tr> </table> <p><b><u>(c) Fire fighting arrangements:</u></b></p> <table border="1" data-bbox="260 1648 1522 1693"> <tr> <td data-bbox="260 1648 1123 1693">(i) Willingness to install fire extinguishers</td> <td data-bbox="1123 1648 1522 1693" style="text-align: right;"><b>Yes / No</b></td> </tr> </table> <p><b><u>(d) Adequate drinking water facilities</u></b></p> <table border="1" data-bbox="260 1693 1522 1738"> <tr> <td data-bbox="260 1693 1123 1738"></td> <td data-bbox="1123 1693 1522 1738" style="text-align: right;"><b>Yes / No</b></td> </tr> </table> <p><b><u>(e) Adequate toilet facilities</u></b></p> <table border="1" data-bbox="260 1738 1522 1783"> <tr> <td data-bbox="260 1738 1123 1783"></td> <td data-bbox="1123 1738 1522 1783" style="text-align: right;"><b>Yes / No</b></td> </tr> </table> <p><b><u>(f) Office accommodation for CGMFPFED staff</u></b></p> <table border="1" data-bbox="260 1783 1522 1827"> <tr> <td data-bbox="260 1783 1123 1827"></td> <td data-bbox="1123 1783 1522 1827" style="text-align: right;"><b>Yes / No</b></td> </tr> </table> <p><b><u>(g) Security :</u></b></p> <table border="1" data-bbox="260 1827 1522 2007"> <tr> <td data-bbox="260 1827 1123 1872">(i) Permanent boundary wall</td> <td data-bbox="1123 1827 1522 1872" style="text-align: right;"><b>Yes / No</b></td> </tr> <tr> <td data-bbox="260 1872 1123 2007">(ii) Willingness to provide 24 hours security staff (mention no. of security staff per shift)</td> <td data-bbox="1123 1872 1522 2007" style="text-align: right;"><b>Yes / No</b></td> </tr> </table>		(i) Status of electric wiring outside the cold storage.		(ii) Status of electric wiring inside the godown.		(iii) No. of light points/plug points provided in cold storage.		(i) No. of weighbridges.		<b>Mechanical</b>		<b>Electrical</b>		(ii) Capacity of each weighbridge (in MT)		<b>Mechanical</b>		<b>Electrical</b>		(i) Willingness to install fire extinguishers	<b>Yes / No</b>		<b>Yes / No</b>		<b>Yes / No</b>		<b>Yes / No</b>	(i) Permanent boundary wall	<b>Yes / No</b>	(ii) Willingness to provide 24 hours security staff (mention no. of security staff per shift)	<b>Yes / No</b>
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	<b>Distance of Cold Storage (in Kms.)</b>	
10.	(i) From nearest railway Goods-shed	
	(ii) From National Highway	
	(iii) From State Highway	
	(iv) From pucca black topped main road	
	<b>Condition of the Cold Storage:</b>	
11.	(i) <b>Floor:</b> whether cement concrete, stone slabs, un plastered brick, kutchha etc.	
	(ii) <b>Roof:</b> whether of tiles, GI sheets, tin sheets, cement concreted	
	(iii) <b>Walls:</b> Whether of bricks plastered and white washed, un-plastered brick stone etc.	
	(iv) <b>Doors:</b> Whether of wood, tin sheet or iron gribble etc. with condition of structure and material used.	
	(v) <b>Plinth:</b>	
	(a) Floor height of Cold Storage (b) Height from adjacent ground level	
12.	Year of construction of the Cold Storage and age of individual units.	
13.	Is the Cold Storage having its independent entrance from security angle?	<b>Yes / No</b>
14.	Whether Cold Storage can be taken on rent in present condition without any repairs?	<b>Yes / No</b>
15.	<b>What is the minimum / maximum period for which Cold Storage can be given on rent?</b>	
	Minimum Period	
	Maximum Period	
16.	Willingness to obtain all necessary licenses from respective competent authorities for running the services	<b>Yes / No</b>

**I / We hereby submit technical bid for Cold Storage offering services for storage of forest produce by CGMFPFED as per terms & conditions of the above mentioned notification of Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited., Raipur which are acceptable to me / us.**

**I / We are aware that while evaluating the bid, if any of the items mentioned above is not found meeting the requirement of the tender notice, the bid will not be accepted.**

**E.M.D. Details (Technical Bid)****(Form No. 2)**

<b>1.</b>	Earnest Money Deposit (E.M.D.) @ Rs 5 Per MT	
<b>2.</b>	Capacity offered (in MT)	



**Undertaking (Technical Bid)**  
**(Form No. 3)**

<b>1.</b>	I / We undertake to abide by the terms & conditions of tender notice along with Annexures.
<b>2.</b>	I / We undertake to make storage space available as per the quantity mentioned in the tender documents
<b>3.</b>	I / we am / are not black listed or otherwise debarred from tendering / supplying from any State or Central Govt. Department / Agency / Undertaking.

## Documents to be uploaded (Technical Bid) (Form No. 4)

Sl. No.	Details	Submitted Yes / No
1.	Complete tender forms with <b>Annexure - II, III and IV</b> duly filled by tenderer himself or by authorized signatory of the tenderer firm with following documents duly attested on each page by tenderer himself or by authorized signatory of the tenderer firm.	Yes / No
2.	Power of attorney in favour of authorized signatory authorizing him to sign on behalf of tenderer firm on tender form & its annexures in current tender	Yes / No
3.	Upload the scanned copy of site plan of the Cold storage.	Yes / No
4.	Upload the scanned copy of Drawing of the Cold storage to scale	Yes / No
5.	Photographs of the copy storage from all four sides	Yes / No
6.	Upload the scanned copy of document showing clear title to the property issued by competent revenue authority/ copy of lease deed from Port Authorities with letter of permission to offer the space to CGMFPFED	Yes / No
7.	Upload the scanned copy of document showing property tax clearance issued by the competent authority.	Yes / No
8.	Upload the scanned copy of valid Income tax PAN Registration, wherever applicable.	Yes / No
9.	Upload the scanned copy of valid Service tax Registration.	Yes / No
10.	Upload the scanned copy of Registered Partnership deed/copy of Memorandum & Articles of Association (as the case may be) along with Registration number.	Yes / No
11.	Name, address & phone No. of all the Proprietors/Partners/Directors of the firm (as the case may be)	Yes / No
12.	Upload the scanned copy of the IT Returns of the tenderer firm for the last three years in case of an assesses.	Yes / No
13.	Name of the current Bankers of the tenderer firm along with addresses & phone no. of the Banks.	Yes / No
14.	Bank statement of the tenderer firm for the last financial year.	Yes / No
15.	Audited Profit & Loss Statement of the firm for the <b>last three (3)</b> Financial years.	Yes / No
16.	Declaration to the effect that tenderer(Cold storage Owner)will comply with all Statutory Laws/Rules and are in possession/will obtain all necessary licenses from the respective Competent Authorities for running the Warehousing Services.	Yes / No
17.	Any other relevant documents	Yes / No

## ANNEXURE – IV

**TENDER FORM (Financial Bid)**  
**(Form No. 1)**

<b>1.</b>	I / We submit Financial bid for hiring of Cold storages for storage of Minor Forest Produce by CGMFPPED as per terms & conditions of tender notice of Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited, Raipur which are acceptable to me/us.			
	<b>S.No.</b>	<b>Name of District / Place</b>	<b>Offering Capacity (MT)</b>	<b>Basic rate per quintal of Minor Forest Produce (in Rs.)</b>
	1	2	3	
	1	Jagdalpur	5000	
	2	Kondagaon	5000	
	3	Kanker	4000	
	4	Raipur	5000	
	5	Rajnandgaon	3000	
	6	Ambikapur / Surajpur	5000	
	7	Bilaspur	3000	
	8	Korba	3000	
	9	Raigarh / Kharsiya	2000	
10	Pathalgaon, Jashpur	3000		
<b>2.</b>	Name of the person signing the tender			
<b>3.</b>	Capacity in which the person is signing the tender			

**I / We hereby submit financial bid for Cold storage offering services for storage of forest produce by CGMFPPED as per terms & conditions of the above mentioned notification of Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited., Raipur which are acceptable to me/us.**

**I / We are aware that while evaluating the bid, if any, of the items mentioned above is not found meeting the requirement of the tender notice, the bid will not be accepted.**

**Undertaking (Financial Bid)**  
**(Form No. 2)**

1	I / We undertake to abide by the terms & conditions of tender notice along with Annexures.
2	The proposed rates are valid up to 180 days from the date of tender opening.

**ANNEXURE-V****AGREEMENT**

**THIS AGREEMENT ENTERED ON THE ..... DAY OF .....MONTH, TWO THOUSANDTtwentyBETWEEN.....**

having its Registered Office at.....through.....itproprietor /partner/director or authorized representative as per power of attorney(as the case may be) (herein after termed as cold storage owner) on **FIRST PART**

**AND**

CHIEF CONSERVATOR OF FORESTS, EX-OFFICIO, CHIEF GENERAL MANGER,.....ON BEHALF OF MANAGING DIRECTOR, CHHATTISGARH STATE MINOR FOREST PRODUCE COOPERATIVE FEDERATION LTD, RAIPUR incorporated under Chhattisgarh Co-operative societies Act ..... (Reorganization & formation), (hereinafter referred to as 'CGMFPPED which expression shall, whenever the context so required or admits, mean and include its successors and assigns) having its Office at ..... ON THE SECOND PART.

WhereasCGMFPPEDdesires to utilize coldstorage space of M/s ..... for storage of forest produce at the cold storage situated at.....

WHEREAS M/s..... has agreed to provide cold storage to CGMFPPED for storage of forest produce at its cold storages.

Now this agreement witnessed that M/s .....shall make available to CGMFPPED storage space as per the requirement of CGMFPPED on the following mutually agreed terms & conditions :-

**TERMS &CONDITIONS****1. STORAGE SPACE :**

**1.1** CGMFPPED shall pay for the actual storage and duration of storage during hired period of one year extendable by another one year at the same rates, terms & conditions at the sole discretion of CGMFPPED.

**1.2** The cold storage can be vacated by CGMFPPED at any time by giving three months' notice during the extended period only. The cold storage owner may provide storage space to CGMFPPED in one or more cold storages, under its possession at the hired locations.

**1.3** CGMFPPED shall pay storage charges from the first date of deposit, to the cold storage owner for the utilized space only on the rates agreed upon. The storage charges would be paid by CGMFPPED by 10<sup>th</sup> of subsequent month.

**1.4** Rates will be calculated on daily basis for the stocks stored. For calculation purpose, daily rate will be decided by monthly rent divided by 30.

**2. RECEIPT & WEIGHMENT IN COLD STORAGE :**

**2.1** Goods will be tendered for storage by an authorized representative of CGMFPPED who will fill up and sign the form for deposit and other formalities.

**2.2** Stocks at the cold storage would be received and issued on 100% weighment basis on the lorry weighbridge available in the cold storage or the private weighbridge available enroute /nearby at the expense of cold storage owner. The stocks would be weighed on beam/platform scale at the cost of cold storage owner.

**2.3** The cold storage owner shall be responsible for satisfactory storage of stocks and shall take necessary care as is expected from a bailee. The quantum of storage loss / gain shall be examined taking into account the condition of the stocks at the time of receipt including infestation, if any, moisture contents at the time of receipt and issue, storage period etc.

**2.4** An acknowledgement would be issued by cold storage owner to CGMFPPED acknowledging receipt of stocks at the cold storage. Moisture contents shall be determined both at the time of receipt and delivery of goods and shall be recorded in the relevant acknowledgement/cold storage receipt and delivery invoice.

**3. STORAGE LOSSES / GAINS:** The stocks stored on account of CGMFPPED shall be subject to monthly / periodical joint inspection report by cold storage owner and CGMFPPED.

If the storage losses are beyond permissible limit (0.2% loss in one year, excluding the change in weight due to moisture. The expected loss due to change in moisture is 0.6 percent in 3 months when storage is done before start of summer season and liquidated during summer in same year. Gain in weight in comparison to the initial weight of stock due to increase in moisture is expected in rainy season irrespective of period of storage), cold storage owner shall be responsible for the same and recoveries for such unjustified losses shall be effected from cold storage owner by CGMFPPED. In addition, the agreement with cold storage owner also stipulate that cold storage owner shall be fully responsible for any loss caused to the stocks of CGMFPPED while in custody of cold storage owner on account of fire, flood & inundation, cyclone, riots & strikes, earthquake, malicious damages, pilferage, theft, housebreaking, burglary, misappropriation etc. for which recoveries will be made from cold storage owner on the rates fixed by the CGMFPPED from time to time.

**4. DELIVERY OF GOODS:**Instructions for delivery or transfer of goods shall be in writing and signed by the authorized representative of CGMFPPED.

The delivery shall be given as per demand/priority given in writing to the cold storage owner or his authorized representative by the authorized representative ofCGMFPPED.

For delivery of goods before and after office hours and on holidays, reasonable / prior intimation / notice shall be required to be given to the cold storage owner or his authorized representative.

**5. STORAGE CHARGES:** CGMFPFED shall pay to the cold storage owner storage charges at the rates agreed by CGMFPFED.

The payment of storage charges to the cold storage owner in respect of actual space utilized shall be made by CGMFPFED in the succeeding months in which the bills are raised.

The Storage charges agreed are for forest produce only.

**6. INSURANCE:**The CGMFPFED will insure the value of forest produce stored in the premises of hired Cold Storage from fire, flood, inundation, cyclone, riots & strikes, malicious damage, theft, house braking, burglary, misappropriation, earthquake & terrorism etc. It shall also cover the fidelity guarantee of the cold storage owner by taking appropriate fidelity insurance policy and the premium so paid by the CGMFPFED shall be recovered on pro rata basis from the monthly storage charges payable to the cold storage owner by the CGMFPFED.

**7. MAINTENANCE AND REPAIRS OF THE COLD STORAGE:**The owner shall be responsible for annual or casual repairs which is necessary for proper maintenance and storage of forest produce. The cold storage owner shall be responsible for day to day maintenance of the cold storage/premises and other allied facilities at his own cost. Any damage to the stock on any account shall be recoverable from the cold storage owner. The cold storage owner shall make the cold storage/premises fit in all respects for the storage of forest produce within seven days of the receipt of a notice from the Department.

The cold storage Owner shall bear the losses occurred due to fault in roofs, floors, walls, windows etc. till the repairs are carried out.

**8. QUALITY CONTROL**

The cold storage owner shall abide by the instructions issued by the CGMFPFED for preservation of stocks, proper accounting of the stocks, timely submission of the reports & any other allied matters pertaining to proper warehousing of stocks of the CGMFPFED.

**9. INVENTORY MANAGEMENT :**

CGMFPFED can hire a third party inventory management agency if required which will be responsible for monitoring of inventory control of stock& movements, disposal of inventory, stock receipt, valuation, record keeping etc.

**10. FREE MOVEMENT OF STOCKS:** No hindrance should be there in receiving the stocks or for moving the stocks in the cold storage/premises and for persons engaged by the CGMFPFED to oversee the cold storage operations. The cold storage owner shall keep the cold storage/premises as well as documents pertaining to stock of CGMFPFED open for inspection any time to the officers/staff duly authorized by the CGMFPFED. In case, cold storage owner fails to provide such facility, the CGMFPFED will have the option to terminate the agreement forthwith.

**11. PROVISION OF FACILITIES FREE OF COST**The cold storage owner shall provide all the warehousing facilities including proper stacking, scientific storage and treatment of the stocks, fire-fighting measures, round the clock security, proper

prophylactic & curative treatment, regular repair and maintenance of the cold storage/premises, weighing of the stock, providing electricity & water etc. (List is illustrative and not exhaustive). These facilities shall be part & parcel of the storage charges as agreed.

The cold storage owner shall keep all the facilities available in the cold storage/premises like weighbridge, fire-fighting equipment, beam scale, QC equipment, drinking water facility, electrical fittings, electricity, approach road etc. functional and shall offer them to officers/staff of the CGMFPFED without any additional cost.

- 12. STATUTORY OBLIGATIONS** It is the sole responsibility of cold storage owner during the hiring period that, he shall hold all valid licenses relating to cold storage facility issued by respective Competent Authorities, clear title to the property, valid PAN, GST& TIN numbers etc. and up to date tax clearance certificates from the concerned authorities.

The cold storage owner shall be solely responsible to fulfill all the statutory obligations under various Central/State act which are in force.

- 13. PAYMENT OF TAXES** The cold storage owner shall pay all existing and future increase in Municipal and local taxes/levies and the charges related to the lands or the cold storage/premises excluding GST.

**14. Payment Terms:**

- (i) Payment will be done on submission of bills in duplicate subject to deduction of TDS within 15 days for monthly storage . Log sheets for stock statement produce wise, details of In/Out ward entries, E way bills /invoices be essentially attached with the bill.
- (ii) Rate given by the bidder shall be inclusive of rent and applicable taxes, duties etc. GST shall be paid extra as applicable.
- (iii) No advance payment shall be entertained by the CGMFP Federation .

**15. Security Deposit:**

- (i) The successful tenderer would have to deposit security equivalent to (02) Two months' storage charges/rent deposit in the form of Bank Guarantee/Fix Deposit/Demand Draft Payable to Managing Director CGMFPFED
- (ii) Successful Bidders shall submit Bank Guarantee in the format approved by CGMFPFED from any schedule bank for the value of forest produce stored in their cold storage.

**15. Penalty :**

The cold storage owner cannot refuse to provide facility for storage/delivery of forest produce as per requirement with in the hired capacity. In the event of failure attributable to cold storage owner suitable penalty along with GST shall be levied as per the decision of concerned officer and the amount shall be deducted from the bill payable to cold storage owner.



In the extreme case, CGMFPFED may have the option to initiate legal proceeding in the court of law if the issue remains unresolved mutually.

**16. Dispute Resolution:**

1. All dispute shall be resolved with mutual discussion as far as possible.
2. In case of any issue remaining unresolved at local level the same may be referred to the General manager CGMFPFED whose decision shall be binding to both parties.
3. In the event of exceptional circumstances either party going for arbitration the same shall be as per the applicable Arbitration Act prevailing in the state of Chhattisgarh.

**17. COLD STORAGE AGREEMENT**

CGMFPFED shall have no share, right, interest, title or claim into or upon the cold storage or any part or portion thereof by way of easement, tenancy, sub tenancy or any other kind. Nothing herein contained constitute or shall be deemed to constitute CGMFPFED as a tenant or assignee of the cold storage owner.

The necessary stamp duty and registration etc., required under the law for these present shall be borne by the cold storage owner.

**18. TERMINATION OF AGREEMENT:**

CGMFPFED shall have option to terminate the agreement during extended period of hiring the premises with three month prior notice without any additional cost implication.

**19. PAYMENT OF STAMP DUTY**

The successful bidder shall at all times comply with the provisions of the Indian Stamp Act, 1899 and Court Fee Act of 1870 and rules and regulation made there under, as applicable to Chhattisgarh.

**20. LEGAL JURISDICTION**

- (1) Any dispute arising out of this agreement shall be subject to the jurisdiction of courts in Chhattisgarh.
- (2) If any bidder moves to court against Govt. / Federation and the decision of the court is in favor of Govt. / Federation, then the bidder shall be responsible for the loss in the value of forest produce stored in the hired premises, due to court proceeding, and this loss with interest will be recovered from cold storage owner.
- (3) All the disputes or differences whatever arising between the parties out of or relating to the construction, meaning and operation or effect of this agreement or the breach thereof shall be settled through appropriate court of law situated at the place of signing of this Agreement Signed today on.....day of .....2021 at .....

**(Signature & seal of Cold storage owner)  
(Name, Designation & Address of the Cold storage owner)**

**(Signature & seal of the CGMFPPED)**  
**(Name, Designation & Address of the CGMFPPED)**

**In presence of**

**(Signature of the witness No. 1)**

**(Name & Address of the witness No. 1)**

**(Signature of the witness No. 2)**

**(Name & Address of the Witness No. 2)**

## Annexure – VI

### Instructions for the Submission of the Online Tender

**Note:** The following steps need to be carried out for online submission of the Tender. Detailed instructions for each of the steps are given in the Tenderer's Manual on the Home Page of <https://cgmpfed.abcprocure.com>.

#### 1. Sequence of steps for online tender submission:

##### Step 1 – To obtain Digital Signature Certificate (DSC) :

The DSC is issued by an approved certifying authority, authorized by the Controller of Certifying Authorities (CCA), Government of India. The individual may obtain information required for issuance of a Class II / Class III DSC from the Controller of Certifying Authorities ([www.cca.gov.in](http://www.cca.gov.in)). The tenderer will have to obtain DSC from <https://cgmpfed.abcprocure.com> or any other CCA approved agency.

DSC is issued upon receipt of mandatory identity proofs and verification letters attested by a Gazetted Officer. Only upon the receipt of the required documents, a DSC can be issued.

**Important Note:** The offers submitted online should be signed electronically with a DSC to establish the identity of the tenderer. In case, during the process of a particular tender, the user loses his/her DSC (eg. due to virus attack, hardware problem, operating system problem etc.) he may not be able to submit the offer online. Hence the users are advised to back up the certificate and keep the copies at safe places under proper security to be used in case of emergencies.

In case of online tendering, the DSC issued to the authorized user of a firm and used for electronic tendering will be considered equivalent to no-objection certificate / power of attorney to that user. The firm has to authorize a specific individual via an authorization certificate signed by all partners to use the DSC as per Indian IT Act 2000. Unless the certificate is revoked, it shall be assumed to represent adequate authority of the user to submit tender on behalf of the firm for the Chhattisgarh State Minor Forest Produce (Trading & Development) Co-op. Federation Limited as per Information Technology Act 2000. The DSC of this authorized user will be binding on the firm. It shall be the responsibility of management / partners of the registered firm to inform the Certifying Authority or Sub-Certifying Authority, if the authorized user changes, and apply for a fresh Digital Signature Certificate and issue a fresh '*authorization certificate*' for the new user.

The same procedure holds true for the authorized users in a Private / Public company. In this case, the authorization certificate will have to be signed by the directors of the company.

### Step 2 – Online registration of intending tenderer:

In order to participate in the tender, the tenderer is required to be registered on the e-Procurement portal (<https://cgmfpfed.abcprocure.com>). Only after online registration of the tenderer, the tenderer shall be allowed to participate in the tenders floated by the C.G.M.F.P. Federation using the e-Procurement System.

The following Registration Fee will be charged by the Service Provider (i.e. e-Procurement Technologies Limited) from the tenderer:

Sl. No.	Description	Charges	Service Tax @ 18%	Total Amount
1.	Online Registration (Valid for One Year)	Rs. 3000/-	Rs. 540/-	Rs. 3540/-

### Documents required for Registration with the e-Procurement portal

**(I) In case of Renewal** – No documents required for renewal of registration on the e-procurement portal.

**(II) In case of New Registration** – The following documents required along with online registration form :-

**(a) Individual or Proprietorship Firm –**

**Any one ID Proof and One Address Proof** (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

ID Proof		Address Proof	
	PAN Card		Electricity Bill
	Passport		Passport
	Voter ID		Voter ID
	Driving License		Driving License
	Aadhaar Card		Bank Pass Book

**(b) Partnership Firm –**

- (i) **Any one ID Proof and One Address Proof** (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

<b>ID Proof</b>	PAN Card	<b>Address Proof</b>	Electricity Bill
	Passport		Passport
	Voter ID		Voter ID
	Driving License		Driving License
	Aadhaar Card		Bank Pass Book

- (ii) **Partnership Deed** details which have to be attested by partners with their company seal.

**(c) Pvt. Ltd. Company –**

- (i) **Any one ID Proof and One Address Proof** (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

<b>ID Proof</b>	PAN Card	<b>Address Proof</b>	Electricity Bill
	Passport		Passport
	Voter ID		Voter ID
	Driving License		Driving License
	Aadhaar Card		Bank Pass Book

- (ii) **Any one of the Organization proof issued by Government** (Attested by authorized signatory of Organization alongwith organization seal)

- **Certificate of Incorporation**
- **Articles of Incorporation**
- **Memorandum of Association**

**(d) Hindu Undivided Family (H.U.F) –**

**Any one ID Proof and One Address Proof** (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

<b>ID Proof</b>		<b>Address Proof</b>	
	PAN Card		Electricity Bill
	Passport		Passport
	Voter ID		Voter ID
	Driving License		Driving License
	Aadhaar Card		Bank Pass Book

**(e) Others –**

**(i) Any one ID Proof and One Address Proof** (Attested by Banker or Notary or Gazetted Officer as well as Self Attested)

<b>ID Proof</b>		<b>Address Proof</b>	
	PAN Card		Electricity Bill
	Passport		Passport
	Voter ID		Voter ID
	Driving License		Driving License
	Aadhaar Card		Bank Pass Book

**(ii) Any other relevant documents**

The scanned copies of all required documents as above and payment proof of required fees for New Registration and payment proof of required fees for renewal are required to be submitted by the intending tenderer to e-Procurement Technologies Limited (abcProcure). After verification of the above documents the e-Procurement Technologies Limited (abcProcure) will register the Tenderer and inform by the e-mail accordingly.

After obtaining the Digital Signature Certificate successfully installed on their system, the tenderer have to be online registered through “**New Bidder Registration**” page of the e-Procurement portal (<https://cgmfpfed.abcprocure.com>) and mapped their Digital Signature Certificate.

After online registration your registration will be approved by the Service Provider and intimate the same to the tenderer. The tenderer will be inform about the Tenderer's Code, login Id & password. The login Id and password will be required for online tender preparation and the Tenderer's Code will be used for making EMD payment through RTGS / NEFT mode, if opted for.

### **Step 3 – Online tender preparation**

#### **Technical Bid Envelope**

1. Filling of Tenderer's Information - Form No. 1 of Annexure – III
2. E.M.D Details – Form No. 2 of Annexure – III
3. Acceptance of Undertaking - Form No. 3 of Annexure – III
4. Documents to be uploaded - Form No. 4 of Annexure – III
5. Acceptance of Terms and Conditions - Annexure – II

#### **Financial Bid Envelope**

1. Filling of Form No. 1 of Annexure – IV
2. Acceptance of Undertaking - Form No. 2 of Annexure – IV

### **Step 4 – Online payment of E.M.D**

E.M.D can be paid online through Net-banking / Debit Cards / Credit Cards / RTGS / NEFT mode. In case, RTGS / NEFT mode is opted for, the detailed procedure is given below at point no. 2.2.

It will be solely the tenderer's choice to select any of these payment options viz. Net-banking / Debit Cards / Credit Cards / RTGS / NEFT, best suited to him. It is understood that the tenderer is aware of the payment cycle and other technical requirements / payment process under each of these modes. It is tenderer's responsibility to see that the amount of EMD is credited to C.G.M.F.P Federation.

### **Step 5 – Final submission of the tender.**

## **2. Other Information:**

### **2.1 Set-up of Machine:**

In order to operate on the e-Procurement System, following minimum operating system and hardware is required.

- Windows XP with service pack 3
- Windows vista / windows 7
- Browser Internet Explorer 7, 8 or 9
- Minimum bandwidth 512 kbps
- Minimum RAM 2 GB

## 2.2 Procedure of payment of EMD through RTGS / NEFT mode :

Since RTGS / NEFT payments are settled by RBI in batches, intended EMD amount is required to be paid at least one day in advance of online tender submission by following procedure:

- A. Please mention the following details while making the RTGS / NEFT payment from your Bank:
  - (i) Beneficiary account number – This will be in the following format:  
**<CGMF+ Tenderer Code>**  
 For example, in case your Tenderer Code is ABC66215, the beneficiary account number will be **CGMFABC66215**.
  - (ii) Beneficiary bank branch - **ICICI Bank, CMS, Mumbai**
  - (iii) Beneficiary IFSC code - **ICIC0000104**
- B. After completing the online tender preparation formalities, select RTGS / NEFT payment option at the EMD payment screen. Upon doing so, you shall be able to view the funds already remitted by you through NEFT / RTGS as available balance in beneficiary account. Tenderer should note that available balance against their name in ICICI Bank is not E.M.D amount available with C.G.M.F.P Federation.
- C. Please proceed to deposit the E.M.D from available balance. Upon doing so, the required amount to be paid for the E.M.D, shall get appropriately deducted from the amount remitted and payment of E.M.D shall be confirmed & receipt will be generated in real time.
- D. In case there is excess remittance i.e. money not transferred for use as E.M.D, the refund of the same can be claimed by the tenderer simultaneously. On submitting refund request, the amount would be transferred in the bank account opted by you by next working day.
- E. In case, tenderer wants to utilize the excess fund (i.e. the remaining available balance) for participating in next round of tender by Federation under e-Procurement portal, they may do so instead of taking refund.

**Please feel free to get in touch with our e-procurement support team / ICICI Bank support team in case any clarification is required.**

## 2.3 Submission of Online Offers:

C.G.M.F.P Federation will not be responsible for any failure on part of the tenderer in submission of the Tender and/or the EMD etc. before scheduled time and date, for any reason whatsoever, including, inter-alia, non-credit of



said amounts of EMD and therefore no claims shall be entertained on these grounds.

Under this online payment system for e-Tendering, the tenders will not be submitted / received by C.G.M.F.P Federation unless the EMD is received / credited before scheduled time and date. Hence, tenderer shall remit the said amount well in advance. It is clarified that the Tenders will not be considered for opening if EMD is not received/ credited before schedule time and date, for any reason whatsoever.

**The tenderer is advised to submit his / her tender as well as pay the E.M.D amount well before the cut-off time and date to avoid any inconvenience on account of any problem e.g. system slow down or network problem.**

#### 2.4 Helpline:

For any assistance regarding Registration on e-Procurement portal, DSC, online tender form submission and other points of e-tendering process, please contact our service provider:-

e-Procurement Technologies Ltd., Ahmedabad on following contact details

**Phone No.: 079 68136878 / 45 /49 / 50 / 54 / 48 / 33**

**Email ID - [support@abcprocure.com](mailto:support@abcprocure.com)**

For Registration Support:

<b>Mr. Himalay Vaishnav</b>	-	<b>(Mb – 09081003339)</b>
<b>Mr. Sonu Tank</b>	-	<b>(Mb – 06353217080)</b>
<b>Ms. Satabdi Dey</b>	-	<b>(O – 07935022167)</b>

For Technical Support:

<b>Mr. Nandan Valera</b>	-	<b>(Mb – 9081000427)</b>
<b>Mr. Nikhil Khalas</b>	-	<b>(Mb – 9374519729)</b>

For any assistance regarding banking transactions, please contact ICICI Bank, Civil Lines, Raipur at the following numbers:

<b>Mr. Aman Chandan</b>	-	<b>(Mb – 8585015366)</b>
<b>Mr. Shoeb Danish</b>	-	<b>(Mb – 9406204554)</b>

**MANAGING DIRECTOR**  
**Chhattisgarh State Minor Forest Produce**  
**(Trading & Development) Co-op.Federation Limited**

## Annexure - VII

**(A) Time Schedule (First)**

(Annexure to Tender Notice No. Cold Storage (2021) - I dated 10/02/2021)

**Tender Details for hire of Cold Storage for storage of Minor Forest Produce**

<b>Tender Detail</b>	
<b>General Detail</b>	
Tender Id:	<b>System Generated</b>
Tender No :	<b>Cold Storage(2021) - I dated 10/02/2021</b>
Department Name :	Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited
Scope of work:	Hiring of Cold Storage for storage of Minor Forest Produce
Tender Details:	Hiring of Cold Storage for storage of Minor Forest Produce
Mode of Tender Submission :	Online
Tender Type :	Open
Type of Contract:	Hiring of Cold Storage
Bidding Type :	National
Consortium:	Not Allowed
Download Tender Documents :	Before Login / After Login
Purchaser Location:	Any where in India
<b>Key Dates</b>	
Document Download Start Date & Time :	12/02/2021 from 17:00:00 Hrs.
Document Download End Date & Time :	27/02/2021 up to 14:30:00 Hrs.
Last Date & Time of online Bid Submission :	27/02/2021 up to 15:00:00 Hrs.
Date & Time of opening of Technical Bid:	27/02/2021 from 15:10:00 Hrs. onwards
Date & Time of opening of Financial Bid (The tenderers who qualified in the technical bid):	02/03/2021 from 15:00:00 Hrs. onwards
Bid Validity Period (Days) :	Till the decision of tender

Project Duration:	As per tender document
Document to be submitted Physically :	NIL
<b>Tender Activity configuration</b>	
Mode of EMD payment:	<b>Online</b>
<b>Payment Details</b>	
EMD Amount:	As per tender document
<b>Details</b>	
Eligibility Criteria:	As per tender document
General Terms and condition :	As per tender document
Other Details:	As per tender document
Product / Service / Works Keywords :	Hiring of Cold Storage for storage of Minor Forest Produce

**(B) Time Schedule (Second)**

(Annexure to Tender Notice No. Cold Storage (2021) - I dated 10/02/2021)

**Tender Details for hire of Cold Storage for storage of Minor Forest Produce**

<b>Tender Detail</b>	
<b>General Detail</b>	
Tender Id:	<b>System Generated</b>
Tender No :	<b>Cold Storage (2021) - I dated 10/02/2021</b>
Department Name :	Chhattisgarh State Minor Forest Produce (Trading & Development) Co-operative Federation Limited
Scope of work:	Hiring of Cold Storage for storage of Minor Forest Produce
Tender Details:	Hiring of Cold Storage for storage of Minor Forest Produce
Mode of Tender Submission :	Online
Tender Type :	Open
Type of Contract:	Hiring of Cold Storage
Bidding Type :	National
Consortium:	Not Allowed
Download Tender Documents :	Before Login / After Login
Purchaser Location:	Any where in India
<b>Key Dates</b>	
Document Download Start Date & Time (if any amendment is done or else tender document will be same as in the first phase) :	10/03/2021 from 17:00:00 Hrs.
Document Download End Date & Time :	20/03/2021 up to 14:30:00 Hrs.
Last Date & Time of online Bid Submission :	20/03/2021 up to 15:00:00 Hrs.
Date & Time of opening of Technical Bid:	20/03/2021 from 15:10:00 Hrs. onwards
Date & Time of opening of Financial Bid (The tenderers who qualified in the technical bid):	24/03/2021 from 15:00:00 Hrs. onwards
Bid Validity Period (Days) :	Till the decision of tender
Project Duration:	As per tender document

Document to be submitted Physically :	NIL
<b>Tender Activity configuration</b>	
Mode of EMD payment:	<b>Online</b>
<b>Payment Details</b>	
EMD Amount:	As per tender document
<b>Details</b>	
Eligibility Criteria:	As per tender document
General Terms and condition :	As per tender document
Other Details:	As per tender document
Product / Service / Works Keywords :	Hiring of Cold Storage for storage of Minor Forest Produce